

# BOROUGH OF WEST GROVE

## RESIDENTIAL CERTIFICATE OF OCCUPANCY INSPECTION LIST

PROPERTY ADDRESS: \_\_\_\_\_

TAX PARCEL #: \_\_\_\_\_ DATE: \_\_\_\_\_

**\*\*APPLICANT MUST SPECIFY PRESENT USE OF PROPERTY\*\***

### EXTERIOR

	APPROVED	NOT APPROVED	COMMENTS
1. Walking surface to public right-of-way			
2. Handrails/stairs in good condition.			
3. Grass trimmed under 6 inches.			
4. House numbers installed (must be visible from the street).			
5. Electric (receptacles must comply with applicable electrical code.			

### INTERIOR

	APPROVED	NOT APPROVED	COMMENTS
1. Sump Pump piped to outside (not connected to sewer system).			
2. Furnaces: Heater in working condition. All furnances must have emergency switch at stairway entrance.			
3. Smoke dectectors working. One on each floor. One in each bedroom.			
4. Hot water blow off valve piped 8-10" from floor.			
5. GFI outlets in kitchen and bathroom. Electrical pan circuit breakers identified.			
6. Doors and locks must be operable.			
7. Windows in good condition.			
8. Stairs (see item #2 - exterior above)			
9. Electrical Underwriter Certification on new installation.			
10. Carbon Monoxide Alarm: In sleeping area within dwelling with attached garage and/or fuel-fired appliances.			

OWNER: \_\_\_\_\_ INSPECTOR: \_\_\_\_\_